

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

July 6, 2021

The Board of Directors (the “Board”) of Travis County Municipal Utility District No. 10 (the “District”) met on the 6th day of July 2021, in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, and the roll was called of the members of the Board being present by telephone:

Vance Taylor	President
Dan Eckermann	Executive Vice President
Andrew L. Fawthrop	Vice President
Harvey Reiter	Secretary
Andi K. Tasset	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending the teleconference were Kevin Monteith, resident of the District; Kim Courte of Arthur J. Gallagher & Co. (“Gallagher”); Cathy Mitchell of Jones & Carter, Inc. (“J&C”); Hal Lanham and Tammy Hargett of AWR Services, Inc. (“AWR”); and Kathryn Garner and Janet Swartz of Allen Boone Humphries Robinson LLP (“ABHR”).

Ms. Garner reviewed certain recommended protocols for conducting the District’s meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an “agenda packet” prior to the start of the meeting at <https://www.districtdirectory.org/agendapackets/tcmud10>.

PUBLIC COMMENTS

Director Taylor offered any members of the public attending the meeting by telephone the opportunity to make public comment. Mr. Monteith requested that the District review and determine whether a drainage pipe needs to be installed on lot 48 in Waterford Section One. Ms. Mitchell stated that the plat for the lot reflects a 15-foot drainage easement and does not reflect infrastructure for drainage on the lot. She added that construction plans for the area do not indicate a drainage pipe was to be constructed on the lot. The Board requested that Director Taylor meet with Ms. Mitchell at the lot and review Mr. Monteith’s request.

RATIFICATION OF EMERGENCY OR URGENT ACTIONS, IF ANY, AND
RATIFICATION OF COVID-19 EPIDEMIC RELATED EMERGENCY ACTIONS, IF
ANY

The Board concurred that there were no emergency actions to ratify.

APPROVE MINUTES

The Board considered approving the minutes of the June 1, 2021, regular meeting. After review and discussion, Director Fawthrop moved to approve the minutes of the June 1, 2021, meeting. Director Eckermann seconded the motion, which passed by unanimous vote.

AUTHORIZE RENEWAL OF DISTRICT'S INSURANCE POLICIES

Ms. Courte reviewed a proposal from Gallagher for renewal of the District's insurance policies. She discussed an option to change the deductible on the property insurance policy. The Board concurred that no change was necessary to the deductible. After review and discussion, Director Taylor moved to accept the proposal from Gallagher for renewal of the District's insurance policies and direct that the proposal be filed appropriately and retained in the District's official records. Director Fawthrop seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS AND TAX ASSESSMENT AND
COLLECTION MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. Director Reiter stated that the District's insurance claim is not completed. Ms. Mitchell noted that she is preparing additional information for the insurance claim. After review and discussion, Director Taylor moved to (1) approve the bookkeeper's report and the checks listed on the report; and (2) approve the tax assessor/collector's report. Director Tasset seconded the motion, which passed by unanimous vote.

DISCUSS FINANCIAL OVERVIEW FOR 2021 AND 2022

Director Taylor discussed an overview of the District's financial situation for 2021 and 2022. He discussed the continuation of the Capital Improvement Plan and operating reserves. Mr. Lanham stated that he will present an Amendment to the Professional Service Agreement between the District and AWR at the next meeting. The Board asked Mr. Lanham to prepare a list of equipment the District could store in inventory for maintenance of the facilities.

DISCUSS ASSOCIATION OF WATER BOARD DIRECTORS SUMMER CONFERENCE,
APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE
ATTENDANCE AT WINTER CONFERENCE

Ms. Garner noted that the winter conference will be held January 28 and 29, 2022. The Board took no action on this agenda item.

AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION
OF DELINQUENT TAXES

After discussion, Director Taylor moved to authorize the delinquent tax attorney to proceed with the collection of delinquent taxes. Director Reiter seconded the motion, which passed by unanimous vote.

REPORT REGARDING LEGISLATIVE MATTERS

Ms. Garner distributed and reviewed a report prepared by ABHR regarding legislative matters pertaining to the 87 Regular session of the Texas Legislature.

OPERATION OF DISTRICT FACILITIES

Mr. Lanham reviewed the operator's report, a copy of which is attached. He stated that 183 customers were billed during the month of May. Mr. Lanham reported on the Highland Lake Storage levels.

Director Taylor stated that he and Director Tasset will coordinate with AWR on a sign for the announcement of drought stages for posting on Lohmans Ford Rd.

Mr. Lanham stated that a fire hydrant flow survey will be conducted in the District.

Mr. Lanham stated that he will report on the calibration of the LCRA meter at the next meeting.

Mr. Lanham reported on AWR's placement of a sticker on alarm panels on grinder pumps in the District. He added that AWR distributed a flyer to residents regarding best practices for grinder pumps.

The Board discussed the appropriate time to institute the termination of service on delinquent accounts which was temporarily suspended due to the COVID-19 pandemic. The Board concurred to commence hearings on termination of water and sewer service to delinquent customers at the next meeting.

After review and discussion, Director Fawthrop moved to accept the operator's report. Director Eckermann seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Mitchell stated that she is reviewing proposals for Lift Station No. 1 piping replacement. She added that she is working with AWR on review of a proposal for a SCADA system for the water plant.

REPAIR TO RAW WATER LINE

Ms. Mitchell stated that the raw water line repair is complete. She recommended approval of the final invoice in the amount of \$87,907.21.

INSPECTIONS AND REPAIRS

Ms. Mitchell presented the annual inspection of the water plant. She stated that most items noted on the report are included on the CIP Plan.

ZEBRA MUSSEL REMOVAL AND PREVENTION

Ms. Mitchell stated that Chapman Marine installed the new raw water pump screens on the barge.

CONTINGENCY PLAN FOR DISTRICT FACILITIES

Ms. Mitchell stated that she provided feedback on mitigation strategies to Director Fawthrop.

Ms. Mitchell stated that J&C provided additional documentation to the insurance company on the District's insurance claim.

After review and discussion, Director Taylor (1) moved to accept the engineer's report; and (2) approve payment of the final invoice in the amount of \$87,907.21 to JBS Underground, based upon the engineer's recommendation. Director Fawthrop seconded the motion, which passed by unanimous vote.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Director Taylor reported on development in the District.

Ms. Garner stated that pursuant to the Development Financing Agreement (the "Agreement") between the District and Waterford Development Partners LP, the Board will be asked to approve the agreements between Waterford Development Partners LP

and Jones & Carter for engineering services related to the design of the expansions of the water plant and wastewater treatment plant. After review and discussion, Director Taylor moved to approve the agreements between Waterford Development Partners LP and Jones & Carter for engineering services, subject to final review by the development committee, and direct that the proposal be filed appropriately and retained in the District's official records. Director Fawthrop seconded the motion, which passed by unanimous vote.

DISTRICT AND PROPERTY OWNERS ASSOCIATIONS COORDINATION AND BOARD MEMBER INPUT REGARDING ISSUES FACING THE DISTRICT

Director Fawthrop updated the Board on Property Owners Associations matters.

FREEZE EVENT LESSONS LEARNED FOLLOWUP

Director Taylor discussed options for an additional source of water for the District. Director Fawthrop stated that the Board should continue to review options and review the costs.

CONTINGENCY PLANNING FOLLOWUP

There was no discussion on this agenda item.

MAINTENANCE AND FORMAT OF THE DISTRICT WEBSITE

Director Tasset updated the Board on the District website.

Director Tasset recommended that the Board approve the retirement of the old website and the launch of the new website including the new website address of traviscountymud10.com. After review and discussion, Director Eckermann moved to approve the retirement of the old website and the launch of the new website including the new website address of traviscountymud10.com. Director Taylor seconded the motion, which passed by unanimous vote.

NEWSLETTER, COMMUNICATIONS WITH RESIDENTS AND/OR PROPERTY OWNERS REGARDING UPDATES TO IRIS DISTRICT COMMUNICATION SYSTEM AND OTHER DISTRICT COMMUNICATIONS

Director Tasset discussed the preparation of the newsletter and a contest for the naming of the newsletter. She added that the Board will choose the winner of the contest. After discussion, Director Taylor moved to approve a prize of \$50.00 to be awarded to the winner of the contest for the naming of the newsletter. Director Fawthrop seconded the motion, which passed by unanimous vote.

NEXT MEETING DATE AND LOCATION

Following discussion, the Board agreed to hold the next meeting on August 3, 2021, at 10:30 a.m. by teleconference, with access by telephone available to the public, pursuant to the Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Harvey Reiter
Secretary, Board of Directors

(SEAL)



ATTACHMENTS TO THE MINUTES

	<u>Page</u>
Bookkeeper's report.....	2
Tax assessor/collector's report	2
Operator's report.....	3
Engineer's report.....	4