

MINUTES  
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

December 7, 2021

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on December 7, 2021, at 18001 Kingfisher Ridge Drive, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Vance Taylor	President
Dan Eckermann	Executive Vice President
Andrew L. Fawthrop	Vice President
Harvey Reiter	Secretary
Andi K. Tasset	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Tammy Hargett of AWR Services, Inc. ("AWR"); John Sneed, resident of the District; and Kathryn Garner of Allen Boone Humphries Robinson LLP ("ABHR").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

Also present by telephone were Cathy Mitchell of Jones & Carter, Inc. ("J&C"); Hal Lanham of AWR; and Janet Swartz of ABHR.

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the November 2, 2021, regular meeting. After review and discussion, Director Reiter moved to approve the minutes of the November 2, 2021, meeting. Director Fawthrop seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS AND ADOPT AMENDED BUDGET FOR FISCAL YEAR ENDING FEBRUARY 28, 2022

The Board reviewed the bookkeeper's report, a copy of which is attached. Director Fawthrop discussed the maintenance of District facilities and requested that

AWR review the timing on the future replacement of facilities. After review and discussion, Director Eckermann moved to approve the bookkeeper's report and the checks listed on the report. Director Tasset seconded the motion, which passed by unanimous vote.

#### TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Taylor moved to approve the tax assessor/collector's report. Director Reiter seconded the motion, which passed by unanimous vote.

#### RESOLUTION RESCINDING DESIGNATION OF DIRECTOR AS TREASURER DURING COVID-19 DECLARED DISASTER AND AUTHORIZING DISBURSEMENTS

Ms. Garner stated that the Board previously adopted a Resolution Designating Director as Treasurer during COVID-19 Declared Disaster and Authorizing Disbursements, reflecting the designation of Director Taylor as Treasurer to enable him to sign checks to pay tax expenses. The Board discussed rescinding the Resolution Designating Director as Treasurer during COVID-19 Declared Disaster and Authorizing Disbursements. Ms. Garner stated that the Resolution Rescinding Designation of Director as Treasurer during COVID-19 Declared Disaster and Authorizing Disbursements reflects that Director Taylor shall no longer be designated as Treasurer to sign checks to pay tax expenses. Following review and discussion, Director Reiter moved to adopt a Resolution Rescinding Designation of Director as Treasurer during COVID-19 Declared Disaster and Authorizing Disbursements and direct that the Resolution be filed appropriately and retained in the District's official records. Director Fawthrop seconded the motion, which passed by unanimous vote.

#### REVIEW AND UPDATE EMINENT DOMAIN REPORT TO THE TEXAS COMPTROLLER

Ms. Garner updated the Board on the filing of the District's Eminent Domain Report with the Texas Comptroller.

#### OPERATION OF DISTRICT FACILITIES

Ms. Hargett reviewed the operator's report, a copy of which is attached. She stated that 201 customers were billed during the month of October.

Ms. Hargett reported on the Highland Lake Storage levels. She stated that the new drought stage sign had been installed on Lohmans Ford Road.

Ms. Hargett stated that a clavalve was replaced on booster pump no. 1 at the water plant.

Ms. Hargett stated that a customer had a grinder pump installed at their home. She added that she will communicate to the customer that they still are required to pay the monthly grinder pump fee pursuant to the District's Rate Order.

Ms. Hargett discussed the winterizing of District facilities.

Mr. Lanham discussed AWR's procedures during inclement weather.

Ms. Hargett did not report on any delinquent accounts.

After review and discussion, Director Taylor moved to accept the operator's report. Director Reiter seconded the motion, which passed by unanimous vote.

### ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

### CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Mitchell discussed two cost estimates for alternative power supply to the water plant facilities, copies of which are attached. She stated that she will prepare a proposal for engineering design fees related to the purchase and installation of a generator.

Ms. Mitchell updated the Board on the installation of the SCADA system.

Ms. Mitchell reviewed a proposal to inspect and test the liner of the backwash basin in the amount of \$5,750. The Board asked Ms. Mitchell to obtain a proposal for a new liner for the backwash basin.

### INSPECTIONS AND REPAIRS

Ms. Mitchell presented a log of action items from the annual inspection of the water plant.

### ZEBRA MUSSEL REMOVAL AND PREVENTION

Ms. Mitchell stated that Chapman Marine inspected the barge.

### CONTINGENCY PLAN FOR DISTRICT FACILITIES

There was no discussion on this item.

## REQUESTS FOR SERVICE OR UTILITY COMMITMENT LETTERS

There was no discussion on this item.

## OTHER ENGINEERING MATTERS

Ms. Mitchell stated that she will prepare a punch list for items under warranty for the water plant recoating project.

After review and discussion, Director Eckermann moved to (1) accept the engineer's report; and (2) authorize Ms. Mitchell to prepare a proposal for engineering design fees related to the purchase and installation of a generator. Director Fawthrop seconded the motion, which passed by unanimous vote.

## UPDATE ON EMERGENCY PREPAREDNESS PLAN

Ms. Mitchell updated the Board on the preparation of the emergency preparedness plan. Director Taylor stated that he will present a report on freeze event lessons learned and contingency plan follow up.

## ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") 2022 WINTER CONFERENCE

Ms. Garner stated that the AWBD conference will be held in January 2022.

## REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Director Taylor reported on development in the District.

## DISTRICT AND PROPERTY OWNER ASSOCIATIONS COORDINATION AND BOARD MEMBER INPUT REGARDING ISSUES FACING THE DISTRICT

There was no discussion on this agenda item.

## FREEZE EVENT LESSONS LEARNED FOLLOW UP

Director Taylor stated that he discussed his preparation of a report on freeze event lessons learned previously in the meeting.

## CONTINGENCY PLANNING FOLLOW UP

Director Taylor stated that he discussed his preparation of a report on contingency plan follow up previously in the meeting.

## REPORT ON DISTRICT WEBSITE

There was no discussion on this agenda item.

NEWSLETTER, COMMUNICATIONS WITH RESIDENTS AND/OR PROPERTY OWNERS REGARDING UPDATES TO IRIS DISTRICT COMMUNICATION SYSTEM AND OTHER DISTRICT COMMUNICATIONS

Director Tasset discussed the preparation of the next newsletter to go out at the end of January, 2022.

NEXT MEETING DATE AND LOCATION

Following discussion, the Board agreed to hold the January 4, 2022, meeting at 17805 Kingfisher Ridge Dr., the February 1, 2022 meeting at 17817 Kingfisher Ridge Dr., the March 1, 2022 meeting at 1845 Kingfisher Ridge Cove, and the April 5, 2022 meeting at 1405 Ospey Ridge Loop and with access by telephone.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Harvey Reiter  
Secretary, Board of Directors



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