

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

March 1, 2022

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on March 1, 2022, at 1845 Kingfisher Ridge Cove, Lago Vista, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Vance Taylor	President
Dan Eckermann	Executive Vice President
Andrew L. Fawthrop	Vice President
Harvey Reiter	Secretary
Andi K. Tasset	Assistant Secretary

and all of the above were present except Director Tasset, thus constituting a quorum.

Also present at the meeting were John Sneed, resident of the District; and Tammy Hargett of AWR Services, Inc. ("AWR").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

Also present by telephone were Cathy Mitchell of Jones & Carter, Inc. ("J&C"); Hal Lanham of AWR; Boum Datt of Assessments of the Southwest, Inc.; and Kathy Garner and Janet Swartz of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the February 1, 2022, regular meeting. After review and discussion, Director Taylor moved to approve the minutes of the February 1, 2022 meeting. Director Eckermann seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Reiter moved to approve the bookkeeper's report and

the checks listed on the report. Director Eckermann seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. Director Reiter stated that increases in taxable values in the District will impact the revenue stream the District receives from the taxes levied by the District. Director Eckermann discussed future communications with residents about the budget including the District newsletter. Mr. Sneed recommended that the District have an open house at one of the District's facilities with the residents in the future to discuss the budget.

Ms. Datt stated that the District received a letter from a property owner, requesting that the District waive the penalty on delinquent taxes for their account. She added that the property owner's letter states that the check for the taxes was mailed to ASW and apparently was lost in the mail. The Board concurred that neither the District nor the Travis Central Appraisal District ("TCAD") made an error on the account. After review and discussion, Director Reiter moved to (1) approve the tax assessor/collector's report; (2) deny the property owner's request that the penalty be waived on the delinquent taxes because no error was made by the District. Director Eckermann seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Ms. Hargett reviewed the operator's report, a copy of which is attached. She stated that 198 customers were billed during the month of January.

Ms. Hargett reported on the Highland Lake Storage levels.

Ms. Hargett updated the board on the liner of the backwash basin and stated that the backwash lagoon has been emptied and cleaned. Ms. Hargett stated that a meeting is being scheduled regarding the installation of the liner.

Ms. Hargett updated the Board on AWR's communications with the homeowner on Water Cliffe Drive notifying them of the corrective actions required to make the fire hydrant in their yard accessible and requesting that the dirt and sod around the hydrant be removed so that the fire hydrant is usable. She added that Ms. Garner is also communicating with the homeowner who has indicated that they will take the corrective actions.

Mr. Lanham discussed the District's procedures for final inspections of grinder pumps pursuant to the District's Rate Order

The operator's report did not reflect any delinquent accounts.

Ms. Hargett reported that the water loss in the District was 13%. She stated that one of the master meters that measures raw water pumped from the lake malfunctioned. She added that the LCRA has agreed to the use of the alternate meter to measure the raw water being pumped from the lake.

After review and discussion, Director Fawthrop moved to accept the operator's report. Director Reiter seconded the motion, which passed by unanimous vote.

Director Fawthrop discussed water conservation and the possibility of asking the Property Owners Association to change requirements on irrigation.

Director Eckermann inquired about the raw water line being taken out of service and the use of the alternate line. Mr. Lanham stated that he would update the Board on the draining and removal of the raw water line from service and use of the alternate line at the next meeting.

REVIEW CRITICAL LOAD SPREADSHEET FOR DISTRICT FACILITIES AND AUTHORIZE ANNUAL FILING

Ms. Garner stated that the Critical Load Spreadsheet was sent to the District's engineer, bookkeeper, and operator for review. She stated the Spreadsheet will be updated and filed with the appropriate government authorities. After review and discussion, Director Taylor moved to authorize filing of the Critical Load Spreadsheet with the appropriate government authorities and direct that the Spreadsheet be filed appropriately and retained in the District's official records. Director Fawthrop seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

CAPITAL IMPROVEMENT PLAN

Ms. Mitchell stated there are no changes to the capital improvement plan.

Ms. Mitchell updated the Board on the installation of the SCADA system. She stated that she is working with WesTech on the release of the software for the unit to the contractor installing the SCADA system.

GENERATOR AT WATER PLANT SITE

Ms. Mitchell discussed the design of the generator at the water plant site. She stated that the District will advertise for bids for the project in April. In response to Director Taylor's questions, Ms. Mitchell reviewed requirements for the water system once there are 250 connections to the system. She stated that the District will be required to add another hydro tank at the water plant. Director Reiter requested that the

engineer ask the District's electricity provider if the District can be on the same circuit as the local fire station.

BACKWASH BASIN LINER

Ms. Mitchell updated the Board on her meeting with the contractor for the installation of the liner at the backwash basin.

CONFIRM FILING OF EMERGENCY PREPAREDNESS PLAN WITH THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Ms. Mitchell stated that the Emergency Preparedness Plan was submitted to the Texas Commission on Environmental Quality prior to the March 1, 2022 deadline.

INSPECTIONS AND REPAIRS

Ms. Mitchell stated that she did not have a report on this agenda item.

ZEBRA MUSSEL REMOVAL AND PREVENTION

Ms. Mitchell updated the Board on Chapman Marine's maintenance of the barge.

CONTINGENCY PLAN FOR DISTRICT FACILITIES

Ms. Mitchell stated that she is working with Director Taylor on the feasibility of a water well as an alternative water source

REQUESTS FOR SERVICE OR UTILITY COMMITMENT LETTERS

There was no discussion on this item.

OTHER ENGINEERING MATTERS

Ms. Mitchell stated that she is working with the contractor for the water plant recoating project on a punch list of items that are under warranty.

After review and discussion, Director Reiter moved to accept the engineer's report. Director Eckermann seconded the motion, which passed by unanimous vote.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Director Taylor reported on development in the District.

DISTRICT AND PROPERTY OWNER ASSOCIATIONS COORDINATION AND BOARD MEMBER INPUT REGARDING ISSUES FACING THE DISTRICT

Director Fawthrop discussed the annual homeowners' association meeting.

REPORT ON DISTRICT WEBSITE

Ms. Hargett reported on the website.

REVIEW DISTRICT INFORMATION POSTED ONLINE FOR SECTION 26.18, TAX CODE AND SECTION 2051.202, TEXAS GOVERNMENT CODE

Ms. Datt discussed the District information posted online for Sections 26.18, Tax Code and Section 2051.202, Texas Government Code and confirmed that the information was accurate. In response to a question from Director Fawthrop, Ms. Garner stated that none of the Directors' personal information is posted on the website.

NEWSLETTER, COMMUNICATIONS WITH RESIDENTS AND/OR PROPERTY OWNERS REGARDING UPDATES TO IRIS DISTRICT COMMUNICATION SYSTEM AND OTHER DISTRICT COMMUNICATIONS

There was no discussion on this agenda item.

2022 DIRECTORS ELECTION, INCLUDING APPROVE CONTRACT WITH TRAVIS COUNTY FOR ELECTION SERVICES

Ms. Garner stated that the District will contract with Travis County to conduct the District's 2022 Directors Election. After review and discussion, Director Taylor moved to approve the Contract with Travis County to administer the District's election and direct that the Contract be filed appropriately and retained in the District's official records. Director Reiter seconded the motion, which passed by unanimous vote.

Director Fawthrop discussed adding information on the three candidates for the Directors Election to the next newsletter. Director Taylor stated that he will coordinate with Director Tasset on requesting information from the three candidates for the newsletter.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY, AND DISCUSS PENDING OR CONTEMPLATED LITIGATION

The Board did not convene in executive session.

NEXT MEETING DATE AND LOCATION

Following discussion, the Board agreed to hold the April 5, 2022, meeting at 1405 Osprey Ridge Loop, and with access by telephone.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)



ATTACHMENTS TO THE MINUTES

	<u>Page</u>
Bookkeeper's report.....	1
Tax assessor/collector's report	2
Operator's report.....	2
Engineer's Report.....	3