

MINUTES  
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

March 7, 2023

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on March 7th, 2023, at 18001 Kingfisher Ridge Drive, Lago Vista, Texas, 78765, inside the boundaries of the District, and the roll was called of the members of the Board:

Vance Taylor	President
Dan Eckermann	Executive Vice President
Andrew L. Fawthrop	Vice President
John Sneed	Secretary
Andi K. Tasset	Assistant Secretary

and all of the above were present except Director Tasset, thus constituting a quorum.

Also present at the meeting in person were Cathy Mitchell and Robert Dazey of Quiddity Engineering, LLC ("Quiddity"); Tammy Hargett of AWR Services, Inc. ("AWR"); Harvey Reiter, District resident and former Board president; and Kathryn Garner and Nancy Phan of Allen Boone Humphries Robinson LLP ("ABHR").

Also present by telephone was Odalys Johnson of Quiddity.

PUBLIC COMMENTS

Director Taylor offered any members of the public attending the meeting by telephone and in person the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Taylor moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the February 7, 2023, regular meeting. Director Sneed requested to revise the minutes to state his opposition to the February engineering report. After review and discussion, Director Eckermann moved to approve the minutes of the February 7, 2023, with the requested revisions. Director Fawthrop seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. The Board discussed of amending the line item in the budget for the engineering capital improvement projects. After review and discussion, Director Sneed moved to approve

the bookkeeper's report and the checks listed on the report. Director Eckermann seconded the motion, which passed by unanimous vote.

### TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. Director Sneed requested the Board review a resident's request to waive the seven percent penalty fee for a late payment of property taxes. After review and discussion, Director Sneed motioned to waive the seven percent penalty fee for a resident's late payment of property taxes. Director Fawthrop seconded motion, which by passed by unanimous vote.

After review and discussion, Director Sneed moved to approve the tax assessor/collector's report. Director Fawthrop seconded the motion, which passed by unanimous vote.

### OPERATION OF DISTRICT FACILITIES

Ms. Hargett reviewed the operator's report, a copy of which is attached.

Ms. Hargett reported on the Highland Lake storage levels and stated that the District continues to be at Stage 2 of the Drought Contingency Plan. Ms. Hargett reported that two violation letters were mailed out to residents that exceeded the water allowances permitted in the Drought Contingency Plan.

Ms. Hargett discussed water leaks that occurred in the District.

Ms. Hargett reviewed and recommended a Change Order to increase the approved proposal with Dig Dug Construction, LLC ("DigDug") in the amount of \$796.50 for regrading of the backwash basin's side slopes and trenching of the backwash basin liner. The Board determined that the Change Order is beneficial to the District.

Ms. Hargett reported that there were no delinquent accounts.

Director Taylor updated the Board on the request to provide water and sewer connection to an area outside and adjacent to the District. He stated that AWR provided a quote to the customer for review and approval.

After review and discussion, Director Taylor moved to: (1) accept the operator's report; (2) approve the Change Order to increase the approved proposal with DigDug in the amount of \$796.50, based upon the operator's recommendation and Board's finding that the Change Order is beneficial to the District; and (3) direct that the Change Order be filed appropriately and retained in the District's official records. Director Eckermann seconded the motion, which passed by unanimous vote.

REVIEW CRITICAL LOAD SPREADSHEET FOR DISTRICT FACILITIES AND AUTHORIZE ANNUAL FILING

Ms. Garner stated that the Critical Load Spreadsheet was sent to the District's engineer, bookkeeper, and operator for review. She stated the Spreadsheet will be updated and filed with the appropriate government authorities. After review and discussion, Director Fawthrop moved to authorize filing of the Critical Load Spreadsheet with the appropriate government authorities and direct that such document be filed appropriately and retained in the District's official records. Director Taylor seconded the motion, which passed by unanimous vote.

ANNUAL REPORT ON IMPLEMENTATION OF WATER CONSERVATION PLAN ("WCP")

Ms. Garner reported that the District is required to review the District's WCP annually. Ms. Hargett confirmed that no changes need to be made at this time. After review and discussion, Director Taylor moved to approve to the Water Use Survey , noting the Water Use Survey does not need to be filed with as the District does not meet the conditions required by LCRA and the Texas Water Development Board. Director Eckermann seconded the motion, which passed by unanimous vote.

CONDUCT ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

Ms. Garner reported that the District is required to review the District's Drought Contingency Plan annually. Ms. Hargett confirmed that no changes need to be made at this time. Following review and discussion, Director Sneed motioned to accept the annual review of the District's Drought Contingency Plan. Director Fawthrop seconded the motion, which passed by unanimous vote.

REVIEW EMERGENCY PREPAREDNESS PLAN AND AUTHORIZE FILING OF UPDATES, IF ANY

Ms. Garner discussed the District's emergency preparedness plan ("EPPP) and requirements to file updates with the Texas Commission on Environmental Quality ("TCEQ") and other required entities. She stated that based on the recommendation of Quiddity, the District does not require any changes or updates to be filed with the TCEQ or other required entities. After discussion, Director Taylor moved to accept review of the District's emergency preparedness plan. Director Fawthrop seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

Ms. Mitchell presented a schedule of anticipated Capital Improvement Plan (“CIP”) expenses for the fiscal year 2023-2024, a copy of which is attached.

Ms. Mitchell and Mr. Dazey reported on design of the Wastewater Treatment Plant Train No. 1 and Train No. 2 improvements (the “Wastewater Treatment Plant Improvements”). Ms. Mitchell discussed the timeline on construction of Wastewater Treatment Plant Improvements and recommended delay in advertisement for bids for this project until CIP funds are available later this fiscal year. Following review and discussion, the Board concurred to delay the advertisement for bids for this project until CIP funds are available.

Ms. Mitchell updated the Board on the installation of the generator at the water treatment plant and stated that it has been ordered. Board discussion ensued regarding the timeline of generator installation.

Ms. Mitchell and Mr. Dazey stated that the design of the water well in the District was in progress. They stated that plans and specifications will be provided to the Board at its April meeting for review and approval.

After review and discussion, Director Sneed moved to accept the engineer’s report. Director Fawthrop seconded the motion. Director Eckermann abstained. Director Fawthrop approved and the motion passed.

#### REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Director Taylor reported on development in the District.

#### DISTRICT AND PROPERTY OWNER ASSOCIATIONS COORDINATION AND BOARD MEMBER INPUT REGARDING ISSUES FACING THE DISTRICT

Director Sneed updated the Board regarding the approval of the security gate by the Waterford On Lake Travis Section III Property Owners Association and stated that bids were received for the installation of the security gate. Director Fawthrop updated the Board that he attended a meeting at the Waterford On Lake Travis Section II Property Owners Association and spoke of water conservation in the District.

#### REPORT ON THE REQUEST TO LOWER COLORADO RIVER AUTHORITY FOR APPROVAL OF NO WAKE ZONES IN LAKE TRAVIS ADJACENT TO THE DISTRICT

There was no discussion on this agenda item.

#### REPORT ON DISTRICT WEBSITE

Ms. Hargett reported on the District’s website.

NEWSLETTER, COMMUNICATIONS WITH RESIDENTS AND/OR PROPERTY OWNERS REGARDING UPDATES TO IRIS DISTRICT COMMUNICATION SYSTEM AND OTHER DISTRICT COMMUNICATIONS

There was no discussion on this agenda item.

The Board discussed the revised Amended Rate Order that was adopted on February 7, 2023 and concurred to add an exhibit to the Amended Rate Order that includes all deposits, fees, penalties and other charges provided in the Amended Rate Order.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY, AND DISCUSS PENDING OR CONTEMPLATED LITIGATION

The Board convened in executive session at 12:14 p.m.

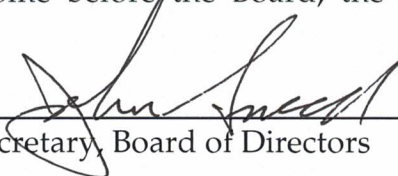
RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION REGARDING MATTERS CONSIDERED IN EXECUTIVE SESSION, OR A SETTLEMENT OFFER

The Board reconvened in open session at 12:23 p.m. The Board took no action.

NEXT MEETING DATE AND LOCATION

Following discussion, the Board agreed to hold the April 4, 2023, meeting at 1316 Water Cliffe, Lago Vista, TX 78645, and the May 2, 2023, meeting at 1845 Kingfisher Ridge Cove, Lago Vista, TX 78645, each meeting with access by telephone.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary, Board of Directors

(SEAL)



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