

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

April 4, 2023

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on April 4th, 2023, at 1316 Water Cliffe, Lago Vista, Texas, 78645, inside the boundaries of the District, and the roll was called of the members of the Board:

Vance Taylor	President
Dan Eckermann	Executive Vice President
Andrew L. Fawthrop	Vice President
John Sneed	Secretary
Andi K. Tasset	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting in person were Cathy Mitchell and Robert Dazey of Quiddity Engineering, LLC ("Quiddity"); Hal Lanham of AWR Services, Inc. ("AWR"); and Kathryn Garner and Nancy Phan of Allen Boone Humphries Robinson LLP ("ABHR").

Also present by telephone was Austin DeGaish of Quiddity.

PUBLIC COMMENTS

Director Taylor offered any members of the public attending the meeting by telephone and in person the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Taylor moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the revised minutes of the February 7, 2023, regular meeting and the minutes of March 3, 2023, regular meeting. After review and discussion, Director Fawthrop moved to approve the revised minutes of the February 7, 2023, regular meeting, and the minutes of March 3, 2023, regular meeting. Director Eckermann seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report, a copy of which is attached. The Board discussed the budget line items for the capital improvement project and the legal fees. After review and discussion, Director Sneed moved to approve the bookkeeper's

report and the checks listed on the report. Director Eckermann seconded the motion. Director Fawthrop abstained, and Director Taylor and Director Tasset approved the bookkeeper's report and the motion passed.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Tasset moved to approve the tax assessor/collector's report. Director Sneed seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Lanham reviewed the operator's report, a copy of which is attached.

Mr. Lanham reported on the Highland Lake storage levels and stated that the District continues to be at Stage 2 of the Drought Contingency Plan.

Mr. Lanham reported of AWR's request to purchase 15 electronic water meters to restock the low inventory of the electronic water meters, to have the meters readily available in order to replace any defective or tampered meters, and for installation of builder taps in the amount of \$10,785. He recommended approval of the AWR's request.

Mr. Lanham reported that the water treatment plant will need a larger pump and a proposal will be presented at the May meeting.

Mr. Lanham updated the Board that AWR is receiving proposals for planting cedar trees in the new drip fields in the area of Watercliffe Drive and that a proposal will be presented at the May meeting.

Mr. Lanham reviewed and recommended to the Board the purchase of a new blower for the Wastewater Treatment Plant Train No. 1. Ms. Mitchell recommended to defer purchasing of a new blower until the District begins the rehabilitation of Wastewater Treatment Plant Train No. 1. After review and discussion, the Board deferred action on AWR's recommendation of purchasing a new blower for Wastewater Treatment Plant Train No. 1.

The Board discussed the garbage services provided by Waste Connections of Texas ("WCT") and the missed collection of garbage. After discussion, the Board authorized AWR and ABHR to send a letter notifying WCT of the missed trash pick-ups and for remediation of it.

The Board next discussed a broken air evacuation device. Board discussion ensued regarding prevention of future damage to the air evacuation device.

The Board next discussed a District resident's request to waive a bill due to a water leak in the resident's property. Following discussion, the Board concurred to decline the District resident's request and to not waive the additional bill resulting from the water leak.

After review and discussion, Director Taylor moved to: (1) accept the operator's report; (2) approve AWR request to purchase of 15 electronic water meters in the amount of \$10,785 for the purposes of restocking the low inventory of the electronic water meters, having meters readily available to replace any defective or tampered meters, and installing builder taps; and (3) decline a District's resident's request to waive the additional charges to the February water bill resulting from a water leak. Director Fawthrop seconded the motion, which passed by unanimous vote.

IDENTITY THEFT PREVENTION PROGRAM

Ms. Garner and Mr. Lanham presented and reviewed the annual report on the District's Identity Theft Prevention Program. Ms. Garner stated that the annual report indicates no significant incidents of identity theft detection and recommended no changes to the program at this time. After review and discussion, Director Taylor made the motion to accept the annual report on the Identity Theft Prevention Program and to continue the program as currently operating. Director Sneed seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

Ms. Mitchell reviewed the plans and specifications and requested the Board to authorize and advertise for bids for the construction of Water Well No. 1 (the "Water Well Project").

Ms. Mitchell updated the Board on the installation of the generator at the water treatment plant and stated that there is an alternative option with a third party vendor. She reviewed and recommended to the Board to cancel the previous order of the generator and to purchase another generator with the third-party vendor in the amount of \$90,500. She stated that the alternative option results in faster installation of the generator. The Board concurred that the purchase of the generator through the third party vendor is beneficial to the District.

The Board considered adopting an Order Establishing Rules and Regulations Regarding Sanitary and Pollution Control of the Areas in Proximity to the District's Public Water Supply Wells (the "Sanitary and Pollution Control Order") related to usage restrictions in a 150-foot radius around the District's water well and required by the Texas Commission on Environmental Quality ("TCEQ").

After review and discussion, Director Taylor moved to: (1) accept the engineer's report; (2) approve the plans and specifications and to authorize the Quiddity to advertise for bids for the construction of the Water Well Project; (3) cancel the previous purchased order of the generator and approve the purchase of the generator through a third-party vendor in the amount of \$90,500 based on the engineer's recommendation and the Board's finding that it is beneficial to the District; and (4) adopt the Sanitary and Pollution Control Order, authorize publication of the rules as required, and direct that such document is be filed appropriately and retained in the District's official records. Director Fawthrop seconded the motion, which passed unanimously. The Board commended Quiddity for its problem-solving efforts regarding the location of an alternate source for a generator.

AMENDED AND RESTATED RESOLUTION ESTABLISHING ADDRESSES AND METHODS FOR THE TEXAS PUBLIC INFORMATION ACT

There was no discussion on this agenda item.

AMENDED AND RESTATED RESOLUTION DESIGNATING AGENT FOR ISSUANCE OF NOTICE TO PURCHASERS

There was no discussion on this agenda item.

RESOLUTION CHANGING DISTRICT OFFICE

There was no discussion on this agenda item.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Director Taylor reported on development in the District.

DISTRICT AND PROPERTY OWNER ASSOCIATIONS COORDINATION AND BOARD MEMBER INPUT REGARDING ISSUES FACING THE DISTRICT

Director Sneed stated that there was no update regarding the approval of the security gate by the Waterford on Lake Travis Section III Property Owners Association and stated that bids were received for the installation of the security gate.

REPORT ON THE REQUEST TO LOWER COLORADO RIVER AUTHORITY FOR APPROVAL OF NO WAKE ZONES IN LAKE TRAVIS ADJACENT TO THE DISTRICT

There was no discussion on this agenda item.

REPORT ON DISTRICT WEBSITE

Director Tasset reported on the District's website.

NEWSLETTER, COMMUNICATIONS WITH RESIDENTS AND/OR PROPERTY OWNERS REGARDING UPDATES TO IRIS DISTRICT COMMUNICATION SYSTEM AND OTHER DISTRICT COMMUNICATIONS

There was no discussion on this agenda item.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY, AND DISCUSS PENDING OR CONTEMPLATED LITIGATION

The Board convened in executive session at 12:17 p.m.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION REGARDING MATTERS CONSIDERED IN EXECUTIVE SESSION, OR A SETTLEMENT OFFER

The Board reconvened in open session at 12:25 p.m. The Board took no action.

NEXT MEETING DATE AND LOCATION

Following discussion, the Board agreed to hold the May 2, 2023, meeting at 1845 Kingfisher Ridge Cove, Lago Vista, TX 78645, the June 6, 2023, meeting at 17817 King Fisher Ridge Drive, Lago Vista, TX 78645, the July 5, 2023, meeting at 1316 Water Cliffe, Lago Vista, Texas, 78765, and the August 1, 2023, meeting at 18001 Kingfisher Ridge Dr. Lago Vista, TX 78645, with each meeting with access by telephone.

There being no further business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors

(SEAL)



ATTACHMENTS TO THE MINUTES

	<u>Page</u>
Bookkeeper's report.....	1
Tax assessor/collector's report	2
Operator's report.....	2
Engineer's Report.....	3