

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

April 2, 2024

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on April 2, 2024, at 18001 Kingfisher Ridge Cove, Lago Vista, Texas, 78645, inside the boundaries of the District, and the roll was called of the members of the Board:

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|--------------------|--------------------------|
| Vance Taylor | President |
| Dan Eckermann | Executive Vice President |
| Andrew L. Fawthrop | Vice President |
| John Sneed | Secretary |
| Andi K. Tasset | Assistant Secretary |

and all of the above were present, thus constituting a quorum.

Also present at the meeting in person were Cathy Mitchell and Meagan Norris of Quiddity Engineering, LLC ("Quiddity"); Tammy Hargett of AWR Services, Inc. ("AWR"); and Kathryn Garner and Megan Leissner of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Taylor offered any members of the public attending the meeting by telephone and in person the opportunity to make public comment. There were no comments from the members of the public attending the meeting in person or by telephone. Director Taylor moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of March 5, 2024, regular meeting. After review and discussion, Director Fawthrop moved to approve the minutes of March 5, 2024, regular meeting. Director Sneed seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report prepared by Myrtle Cruz, Inc., a copy of which is attached.

Director Fawthrop discussed the District's year-to-date budget and revenue from water rates.

After review and discussion, Director Sneed moved to approve the bookkeeper's report and the checks presented for payment. Director Fawthrop seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Taylor moved to approve the tax assessor/collector's report. Director Eckermann seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Ms. Hargett reviewed the operator's report, a copy of which is attached.

Ms. Hargett stated that the Board of Directors of the Lower Colorado River Authority ("LCRA") met on March 26, 2024, and approved an amended Drought Contingency Plan ("DCP"). She stated that the District's DCP must be amended according to the LCRA's amended DCP by June 1, 2024.

Discussion ensued regarding watering restrictions in common areas in the District. The Board concurred that watering of common areas in the District should be halted when the District is in Stage 4 water restrictions. Director Taylor requested that Board members send all recommended revisions to the District's DCP to ABHR and AWR to include in the District's amended DCP.

Ms. Hargett stated that the lead and copper sampling required by the Texas Commission on Environmental Quality ("TCEQ") is in progress.

Mr. Hargett updated the Board on the District's newsletter and website.

Discussion ensued regarding water loss in the District in February 2024. Ms. Hargett stated that the increased water loss was likely related to the recent shutdown of the water plant. She stated that she will determine the cause of the increased water loss and update the Board at the next meeting.

After review and discussion, Director Tasset moved to accept the operator's report. Director Sneed seconded the motion, which passed by unanimous vote.

REVIEW DROUGHT CONTINGENCY PLAN

The Board reviewed the District's Drought Contingency Plan. Ms. Garner stated that the District's Drought Contingency Plan complies with the requirements of the Texas Water Code and will be amended to comply with LCRA's amended DCP. The Board deferred action on this agenda item.

REVIEW WATER CONSERVATION PLAN

Ms. Garner stated that the District's Water Conservation Plan complies with the requirements of the Texas Water Code and the LCRA.

FACILITIES SECURITY AND THE STORAGE AREA ADJACENT TO THE DISTRICT'S WATER TREATMENT PLANT

There was no discussion on this agenda item.

IDENTITY THEFT PREVENTION PROGRAM AMENDMENT

Ms. Hargett reviewed a report regarding the District's Identity Theft Prevention Program Amendment which states there were no incidents to report this year related to identity theft.

ENGINEERING MATTERS

Ms. Norris reviewed the engineer's report, a copy of which is attached.

Ms. Norris updated the Board on the Wastewater Treatment Plant ("WWTP") Improvements Project. She reviewed a Change Proposal from G-Creek Construction, a copy of which is attached, with four optional line items for improvements to the Train No. 1 clarifier and plug valve. She recommended approval of items 2 and 4 in the respective amounts of \$4,500.00 and \$9,000.00 and stated that these items are improvements that should be made promptly. She reviewed item nos. 1 and 3 in the respective amounts of \$7,300.00 and \$21,850.00 and stated that item nos. 1 and 3 would improve the function of Train No. 1 but are but can be completed at a later date. Ms. Hargett recommended that the Board approve item no. 1 in the amount of \$7,300.00. The Board approved item nos. 1, 2, and 4 as they are beneficial to the District. The Board concurred to defer approval of item no. 3 in the amount of \$21,850.00.

Ms. Norris stated that the Board requested a proposal from Quiddity for construction management services at the last meeting. She presented a proposal from Quiddity, a copy of which is attached, in the amount of \$25,500.00 for enhanced construction phase services for the WWTP Improvements Project. Following discussion, the Board concurred to consider requesting enhanced construction management services on a case-by-case basis for future construction projects. The Board requested that the project manager from Quiddity attend future Board meetings to answer questions from Directors and concurred to add an item to future agendas to conduct a post-construction review of construction projects.

Ms. Norris updated the Board on the status of the installation of the generator at the WWTP site. Following discussion, Director Taylor requested that Quiddity compile the damages incurred to the District due to delays to the project caused by the

contractor and recommend the appropriate amount to pay the contractor at the next meeting.

Ms. Norris updated the Board on the Emergency Water Well Project. She discussed the options to expedite the timeline for the design and approval of the construction of the water well and reported that the TCEQ could not provide emergency authorization for the water well unless the District is out of water. She stated that Bee Cave Drilling, Inc. began drilling the well on March 7, 2024, and found water. She stated that Quiddity reviewed and approved the pump and motor submittal and are awaiting the results of the pump test. She stated that Bee Cave Drilling submitted a proposal of \$3,175.00 to dispose of the cuttings and mud bags. She presented an updated proposal from Quiddity for the design of the Water Well No. 1 piping in the amount of \$96,000.00 with a reduced design time of 90 days. The Board discussed the TCEQ's requirements regarding the drilling of water wells and air gaps, the hours needed to design the piping for Water Well No. 1, and forming a subcommittee to review the design of the water well.

Ms. Norris presented a proposal to perform the annual water plant inspection, a copy of which is attached, and presented to the Board three options for the inspection. The Board concurred to approve Option B in the amount of \$5,900.00.

Mr. Norris stated that Chapman Marine, Inc. performed the inspection of the barge on March 28, 2024.

Ms. Norris updated the Board on the raw water pump and stated that a higher power pump would cost approximately \$200,000 with the necessary electrical modifications. Following discussion, the Board concurred not to pursue the electrical modifications at this time and concurred to install larger pumps when it is time to replace the existing pumps.

Ms. Norris stated that the inventory of the District's water service lines related to the Lead and Copper Rule Revision is in progress.

Ms. Norris stated that Quiddity is working with Chapman Marine, Inc. to identify a contingency plan for the barge in the event that the water surface elevation drops below the design minimum and discussed moving the barge to a deeper area of the lake. She stated that Chapman Marine, Inc. will need 60 days' notice to schedule the work to disconnect the barge. Discussion ensued regarding current and historical water levels at Lake Travis. Following discussion, Director Taylor stated that he would prepare a chart to track Lake Travis water levels.

After review and discussion, Director Taylor moved to: (1) approve the engineering report; and (2) approve item nos. 1, 2, and 4 of the proposal from G-Creek in the respective amounts of \$7,300.00, \$4,500.00, and \$9,000.00 for improvements to the

Train No. 1 clarifier and plug valve, and direct that the proposal be filed appropriately and retained in the District's official records; (3) approve the proposal from Quiddity in the amount of \$25,500.00 for enhanced construction phase services for the WWTP Improvements Project; (4) add an item to future meeting agendas to conduct post-construction review of construction projects in the District; (5) approve the proposal from Bee Cave Drilling for disposal of cuttings and mud bags in the amount of \$3,175.00; (6) approve the proposal from Quiddity in an amount not to exceed \$47,000.00 for the design of the Water Well No. 1 piping and appoint Directors Eckermann and Fawthrop to a committee to review the water well design; and (7) approve the annual water plant inspection proposal Option B in the amount of \$5,900.00 and direct that the proposal is filed appropriately and retained in the District's official records. Director Sneed seconded the motion, which passed by unanimous vote.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT AND PROPERTY OWNER ASSOCIATIONS COORDINATION AND BOARD MEMBER INPUT REGARDING ISSUES FACING THE DISTRICT

Director Sneed reported that contractors currently working in the District will place large rocks along Lohmans Ford Road at no cost to the District.

REPORT ON DISTRICT WEBSITE

Director Tasset reported on the District website.

NEWSLETTER, COMMUNICATIONS WITH RESIDENTS AND/OR PROPERTY OWNERS REGARDING UPDATES TO IRIS DISTRICT COMMUNICATION SYSTEM AND OTHER DISTRICT COMMUNICATIONS

Director Tasset stated that she will present the newsletter to the Board at the next meeting.

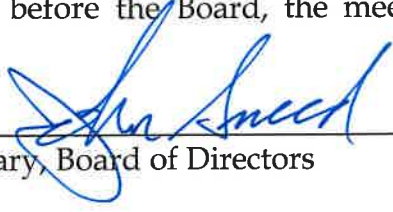
NEXT MEETING DATE AND LOCATION

After discussion, the Board agreed to hold (a) the May 7, 2024 meeting 17817 Kingfisher Ridge Drive, Lago Vista, Texas 78645, (b) the June 4, 2024 meeting at 17805 Kingfisher Ridge Drive, with each meeting accessible by a telephone conference line.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY, AND DISCUSS PENDING OR CONTEMPLATED LITIGATION

The Board did not convene in executive session.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)



ATTACHMENTS TO THE MINUTES

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