

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

March 5, 2024

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on March 5, 2024, at 18001 Kingfisher Ridge Cove, Lago Vista, Texas, 78645, inside the boundaries of the District, and the roll was called of the members of the Board:

Vance Taylor	President
Dan Eckermann	Executive Vice President
Andrew L. Fawthrop	Vice President
John Sneed	Secretary
Andi K. Tasset	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting in person were residents of the District, Patrick Wines and Harvey Reiter; Steve Tabaska of Travis County Water Control and Improvement District - Point Venture ("PV - WCID"); Cathy Mitchell and Meagan Norris of Quiddity Engineering, LLC ("Quiddity"); Tammy Hargett of AWR Services, Inc. ("AWR"); and Kathryn Garner and Megan Leissner of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Taylor offered any members of the public attending the meeting by telephone and in person the opportunity to make public comment. There were no comments from the members of the public attending the meeting in person or by telephone. Director Taylor moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of February 6, 2024, regular meeting. The Board discussed necessary revisions to the minutes. After review and discussion, Director Fawthrop moved to approve the minutes of February 6, 2024, regular meeting including the revisions as discussed. Director Tasset seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the bookkeeper's report prepared by Myrtle Cruz, Inc., a copy of which is attached.

The Board and Mr. Tabaska executed the Emergency Water Supply Agreement between the District and PV - WCID. Mr. Tabaska then left the meeting.

The Board discussed the maintenance tax revenue and necessary revisions to the bookkeeper's report.

After review and discussion, Director Sneed moved to approve the bookkeeper's report including the revisions as discussed and the checks presented for payment. Director Taylor seconded the motion, which passed by unanimous vote.

BUDGET FOR FISCAL YEAR ENDING FEBRUARY 28, 2025

The Board reviewed the budget for the fiscal year ending February 28, 2025, and considered revisions to the budget related to the Capital Improvements Project fund. After review and discussion, Director Taylor moved to adopt the amended budget as discussed. Director Fawthrop seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. After review and discussion, Director Tasset moved to approve the tax assessor/collector's report. Director Sneed seconded the motion, which passed by unanimous vote.

RECEIVE REPORT REGARDING PROPOSED SITE VISIT BY BURNS & MCDONALD ON BEHALF OF MAGELLAN MIDSTREAM PARTNERS AND NON-DISCLOSURE AGREEMENT, AND TAKE ANY NECESSARY ACTION

Ms. Garner reported that no response was received from Burns & McDonald or Magellan Midstream Partners regarding the Non-Disclosure Agreement regarding the requested site visit to the District's water plant. The Board asked Ms. Garner to send a letter to Magellan to notify them that the District has closed the matter.

CONSIDER EMERGENCY WATER SUPPLY AGREEMENT BETWEEN THE DISTRICT AND TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT - POINT VENTURE, AND TAKE ANY NECESSARY ACTION

Director Taylor stated that the District and Travis County Water Control and Improvement District - Point Venture ("PV - WCID") approved and executed the revised Emergency Water Supply Agreement between the District and PV - WCID to supply potable water during emergency conditions and that no further action is needed.

OPERATION OF DISTRICT FACILITIES

Ms. Hargett reviewed the operator's report, a copy of which is attached.

Ms. Hargett stated that the Board of Directors of the Lower Colorado River Authority ("LCRA") met in February and approved a once-per-week watering schedule that will be effective beginning May 1, 2024, and that the LCRA will meet in March to review and approve their amended Drought Contingency Plan ("DCP"). She stated that the District's DCP will be amended according to the LCRA's amended DCP and that customers will be notified of changes prior to May 1, 2024.

Ms. Hargett reviewed an action plan prepared by AWR related to the lead and copper sampling required by the Texas Commission on Environmental Quality ("TCEQ").

Ms Hargett stated that the insulation boxes for the control valves on the District's barge need to be replaced for a cost of \$17,135.00.

Discussion ensued regarding the District's DCP. After discussion, the Board concurred to include the once-per-week watering schedule in the monthly water bills to residents.

Ms. Hargett reported on grinder pump calls.

After review and discussion, Director Taylor moved to (1) accept the operator's report; and (2) approve the replacement of the insulation boxes for the control valves on the District's barge during the next required barge inspection in the amount of \$17,135.00. Director Fawthrop seconded the motion, which passed by unanimous vote.

CRITICAL LOAD SPREADSHEET

The Board reviewed the District's critical load spreadsheet, which had been previously provided to the District's operator, engineer, and bookkeeper for review. A copy of the critical load spreadsheet is attached. Ms. Garner noted that the information regarding the District's facilities included on the critical load spreadsheet is required to be reviewed at least annually and provided to certain entities, which include the District's electricity provider, the Public Utility Commission, and other governmental entities. After review and discussion, Director Eckermann moved to approve the critical load spreadsheet, authorize providing it to the appropriate entities, and direct that a copy be retained in the District's official records. Director Fawthrop seconded the motion, which passed by unanimous vote.

REVIEW DROUGHT CONTINGENCY PLAN

The Board deferred action on this agenda item.

REVIEW EMERGENCY PREPAREDNESS PLAN

Ms. Garner reported that the District's Emergency Preparedness Plan ("EPP") was approved by the Texas Commission on Environmental Quality ("TCEQ"). She stated that no updates to the EPP are currently necessary.

REVIEW WATER CONSERVATION PLAN

The Board deferred action on this agenda item.

FACILITIES SECURITY AND THE STORAGE AREA ADJACENT TO THE DISTRICT'S WATER TREATMENT PLANT

There was no discussion on this agenda item.

ENGINEERING MATTERS

Ms. Mitchell reviewed the engineer's report, a copy of which is attached.

The Board discussed the District's generator at the water plant site and the role of the District Engineer, Operator, contractor, and Board of Directors in construction projects.

Ms. Mitchell stated that the Wastewater Treatment Plant ("WWTP") Improvements Project is in progress.

Ms. Mitchell stated that Quiddity is coordinating with AWR on solutions related to the isolation of Train No. 1 and Train No. 2.

Ms. Mitchell updated the Board on the status of the installation of the generator at the WWTP site. Discussion ensued regarding recourse for the District related to delays to the project caused by the contractor. After discussion, the Board concurred to withhold economic disincentive due to the delays in acquiring and installing the generator caused by the contractor.

Ms. Mitchell updated the Board on the Water Well Project. Discussion ensued regarding TCEQ requirements related to water wells and ways for the District to obtain additional water in the case of a drought emergency. After review and discussion, the Board concurred to (1) approve the drilling of a water well and seek emergency approval from the TCEQ to drill the well; (2) direct Quiddity to source a larger pump for the District's barge to pump water from Lake Travis at a lower elevation; and (3) direct AWR to source a water transport trucking firm to transport water to the District in the case of a drought emergency.

Ms. Mitchell stated that all public water systems are required to conduct and submit a comprehensive service line inventory to the TCEQ by October 16, 2024, related to the Lead and Copper Rule Revision. She presented and reviewed a proposal for preparing and submitting an inventory of the District's water service lines to the TCEQ for a cost of \$7,000.00.

After review and discussion, Director Taylor moved to: (1) approve the engineering report; and (2) approve the proposal from Quiddity to prepare and submit an inventory of the District's water service lines to the TCEQ for a cost of \$7,000.00, and direct that the proposal be filed appropriately retained in District's official records. Director Tasset seconded the motion, which passed by unanimous vote.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT AND PROPERTY OWNER ASSOCIATIONS COORDINATION AND BOARD MEMBER INPUT REGARDING ISSUES FACING THE DISTRICT

There was no discussion on this agenda item.

REPORT ON DISTRICT WEBSITE

Director Tasset reported on the District website.

NEWSLETTER, COMMUNICATIONS WITH RESIDENTS AND/OR PROPERTY OWNERS REGARDING UPDATES TO IRIS DISTRICT COMMUNICATION SYSTEM AND OTHER DISTRICT COMMUNICATIONS

There was no discussion on this agenda item.

2024 DIRECTORS ELECTION

Ms. Garner discussed procedures related to the 2024 Directors Election. She presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors executed by the Board Secretary stating that the District received one candidate application for the three director positions for the May 4, 2024, Directors Election.

Ms. Garner presented an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office (the "Order Cancelling") stating that the May 4, 2024, Directors Election is cancelled and that the unopposed candidate, Patrick Wines, is declared elected to office to serve from the date of the District's first meeting following May 4, 2024, election until the May 6, 2028, Directors Election. She reviewed the posting requirements for the Order Cancelling.

Ms. Garner discussed that the Board had approved entering into a contract with Travis County (the "County") to administer the District's 2024 Directors Election. After discussion, Director Taylor moved to (1) accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors and direct that the Certificate be filed appropriately and retained in the District's official records; (2) adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office, authorize the Secretary's agent to post the Order Cancelling, as required, and direct that the Order Cancelling be filed appropriately and retained in the District's official records; and (3) cancel the contract with the County for election services for the May 4, 2024 Directors Election. Director Eckermann seconded the motion, which passed unanimously.

Mr. Wines left the meeting.

NEXT MEETING DATE AND LOCATION

After discussion, the Board agreed to hold (a) the April 2, 2024 meeting at 1316 Watercliffe Drive, Lago Vista, Texas 78645, (b) the May 7, 2024 meeting 17817 Kingfisher Ridge Drive, Lago Vista, Texas 78645, and (c) the June 4, 2024 meeting at 17805 Kingfisher Ridge Cove, with each meeting accessible by a telephone conference line.

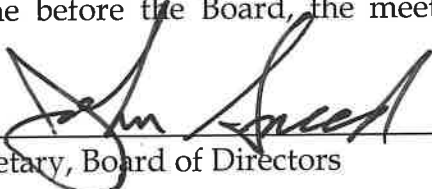
CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY, AND DISCUSS PENDING OR CONTEMPLATED LITIGATION

The Board convened in Executive Session at 12:42 p.m. pursuant to Section 551.071 of the Texas Government Code, to seek advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice by the District's attorney.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION REGARDING MATTERS CONSIDERED IN EXECUTIVE SESSION, OR A SETTLEMENT OFFER

The Board reconvened in open session at 12:48 p.m. The Board took no action.

There being no further business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors

(SEAL)



ATTACHMENTS TO THE MINUTES

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