

MINUTES
TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10

January 7, 2025

The Board of Directors (the "Board") of Travis County Municipal Utility District No. 10 (the "District") met in regular session, open to the public, on January 7, 2025, at 17805 Kingfisher Ridge Drive, Lago Vista, TX 78645, inside the boundaries of the District, and the roll was called of the members of the Board:

John Sneed	President
Andrew Fawthrop	Executive Vice President
Andi Tasset	Secretary
Dan Eckermann	Vice President/ Assistant Secretary
Patrick Wines	Treasurer

and all of the above were present, thus constituting a quorum.

Also present at the meeting in person were: Tammy Hargett of Si Environmental, LLC ("Si Enviro"); Chris-Lei Fox, a resident of the District; and Kathryn Garner and Tricia McDaniel of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Sneed offered members of the public the opportunity to make public comment.

There being no members of the public wishing to make public comment, Director Sneed moved to the next agenda item.

APPROVE MINUTES

The Board considered the minutes of December 3, 2024, regular meeting. After review and discussion, Director Fawthrop moved to approve the minutes of December 3, 2024, regular meeting, as revised. Director Wines seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Mr. Sneed stated that there is no engineering report this month.

The Board discussed engaging Gray Engineering, Inc. ("Gray"), as the District's engineering firm, after determining that Gray was the most qualified of the respondents to the District's Request for Proposals for engineering services to meet the engineering needs of the District.

Following review and discussion, Director Fawthrop moved to approve engaging Gray as the District's engineering firm. Director Tasset seconded the motion, which passed by unanimous vote.

CHANGE IN DISTRICT ENGINEER

Discussion ensued regarding the agreement for engineering services with Gray.

They authorized the Engineering Committee, composed of Directors Sneed and Fawthrop, to finalize the agreement with Gray, with the assistance of ABHR, including a cap on engineering fees for certain projects with a cost of \$500,000 or more.

After review and discussion, Director Eckermann moved to authorize the Engineering Committee, with the assistance of ABHR, to finalize the contract with Gray, including a cap on engineering fees related to project contracts with an expected cost of \$500,000 or more. Such cap was limited to an amount not to exceed 15 percent of the project costs. Director Tasset seconded the motion, which passed unanimously.

DISCUSS FINAL REQUEST LIST FOR QUIDDITY ENGINEERING LLC AND TAKE ANY NECESSARY ACTION

The Board deferred action on this agenda item.

OPERATION OF DISTRICT FACILITIES

Ms. Hargett reviewed the operator's report, a copy of which is attached.

Ms. Hargett reviewed a bid for revegetation of the area cleared on Osprey Ridge Loop for a cost of \$9,775 and then discussed revegetation of a smaller area that could be accomplished by Si Enviro for a much lower cost.

Ms. Hargett then reported that Travis County, as part of its inspection of the District's water well, is requiring seeding of the bare areas around the District's water plant related to the drilling of the water well.

Ms. Hargett stated that the landscaping vendor that mows District property will also mow the seeded areas at the District's water plant.

Ms. Hargett presented a Prevention Maintenance Plan by HACH for the District's water plant for an amount of \$4,242 for 2025, which amount is included in the budget.

Following review and discussion, Director Fawthrop moved (a) to approve the operator's report, (b) to authorize Si Enviro to revegetate a portion of the cleared area at Osprey Ridge Loop, (c) to re-seed the bare areas at the District's water plant related to the drilling of the water well, as required by Travis County, and (d) to approve the

annual renewal of the HACH Prevention Maintenance Plan for the District's water plant in the amount of \$4,251. Director Wines seconded the motion, which passed by unanimous vote.

DISCUSS CONTINGENCY PLANNING

The Board reviewed and updated the District's Contingency Planning and stated that such review should occur every six months with the next review to be held at the Board's June 2025 meeting.

FINANCIAL AND BOOKKEEPING MATTERS; REVIEW ANNUAL BUDGET IN REVISED FORMAT; AND TAX ASSESSMENT AND COLLECTIONS MATTERS, INCLUDING DELINQUENT TAX COLLECTIONS, AND PAYMENT OF TAX BILLS; TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the bookkeeper's report prepared by Myrtle Cruz, Inc., a copy of which is attached.

Director Fawthrop reviewed District data related to operating revenues and expenses, and capital improvement needs and expenditures assuming no new development would occur during the 2025 fiscal year.

After review and discussion, Director Wines moved to approve the bookkeeper's report, and the checks presented for payment. Director Tasset seconded the motion, which passed by unanimous vote.

BUDGET FOR FISCAL YEAR END FEBRUARY 28, 2026

The Board reviewed a proposed budget for the fiscal year ending February 28, 2026.

TAX ASSESSMENT AND COLLECTIONS MATTERS

No discussion of this agenda item occurred

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

The Board discussed development in the District.

DISTRICT AND PROPERTY OWNER ASSOCIATIONS ("POAs") COORDINATION AND BOARD MEMBER INPUT REGARDING ISSUES FACING THE DISTRICT

The Board discussed matters related to the POAs and the District.

ANNUAL REPORT REGARDING POST - ISSUANCE COMPLIANCE

Ms. Garner stated that federal tax law includes requirements regarding the expenditure and investment of bond proceeds and the use of District facilities financed with District bonds. She reported that there were no instances of non-compliance in the 2024 calendar year related to bond financings and stated that no corrective action is required currently.

ACCEPT ANNUAL DISCLOSURE STATEMENTS OR INVESTMENT OFFICERS AND BOOKKEEPER

The Board deferred action on this agenda item.

REPORT REGARDING DISTRICT INFORMATION POSTED ONLINE FOR SECTION 26.18, TAX CODE AND SECTION 2051.202, TEXAS GOVERNMENT CODE

The Board deferred action on this agenda item.

REPORT ON DISTRICT WEBSITE

Director Tasset discussed an analytics report for the District's website.

NEWSLETTER, COMMUNICATIONS WITH RESIDENTS AND/OR PROPERTY OWNERS REGARDING UPDATES TO IRIS DISTRICT COMMUNICATION SYSTEM AND OTHER DISTRICT COMMUNICATIONS

Director Tasset and Ms. Hargett updated the Board on the District's website and communications with residents using the website and the District newsletter and stated that the current newsletter has been approved to be distributed in January.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE

Ms. Garner reviewed the District's Travel Reimbursement Guidelines in connection with attendance by directors at the upcoming AWBD Winter Conference in Austin, Texas.

ACCEPT RESIGNATION OF DIRECTOR TASSET

Ms. Garner stated Director Tasset submitted her resignation from the Board of Directors. Director Tasset stated that she appreciated the opportunity to serve on the Board of Directors of the District.

Ms. Garner then reviewed a Resolution Commending Director Tasset for Service to the District, including her performance in maintaining and operating District facilities and in improving District communications with its residents. Ms. Garner and

the Board expressed their gratitude for Director Tasset's service to the District. Following review and discussion, Director Wines moved to: (1) accept the resignation of Director Tasset; and (2) adopt the Resolution Commending Director Tasset for Service to the District. Director Sneed seconded the motion, which passed unanimously.

DIRECTOR MATTERS

The Board considered appointing Chris-Lei Fox to fill the Director Tasset's position on the Board for a term ending on May 6, 2028. Following review and discussion, Director Sneed moved to appoint Ms. Fox to the Board for a term ending May 6, 2028. Director Eckermann seconded the motion, which carried unanimously.

Ms. Garner reviewed the Sworn Statement, Official Bond, and Oath of Office for Ms. Fox. The Board considered authorizing execution of an updated District Registration Form to reflect the current Board members. The Board considered authorizing execution of an updated List of Local Government Officers to reflect the appointment of Director Fox to the Board. Following review and discussion, Director Fawthrop moved to: (1) approve the Sworn Statement, Official Bond, and Oath of Office, direct that the Oath be filed with the Secretary of State, as required by law, and direct that such documents be filed appropriately and retained in the District's official records; (2) authorize execution and filing of an updated District Registration Form with the TCEQ and direct that such document be filed appropriately and retained in the District's official records; and (3) approve and authorize execution of the List of Local Government Officers and direct that such document be filed appropriately and retained in the District's official records. Director Wines seconded the motion, which carried unanimously.

Ms. Garner reviewed a memorandum regarding necessary training on the responsibilities of the governmental body and its members under the Texas Open Meetings Act and the Texas Public Information Act, and stated that Director Fox will be required to complete the training within ninety days of taking office. A copy of the memorandum is attached.

Ms. Garner reviewed a memorandum regarding Chapter 176 of the Texas Local Government Code, which requires directors and consultants to disclose certain conflicts of interest. She reviewed the forms adopted by the Texas Ethics Commission for making disclosures under Chapter 176 and noted that the forms are required to be filed with the records administrator for the District within seven days of a disclosable conflict arising. Ms. Garner noted that failure to make a disclosure required under Chapter 176 is a misdemeanor and encouraged the Directors to contact ABHR if assistance is needed in determining whether a conflict exists and in making a required disclosure. A copy of the memorandum is attached.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY, AND DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER

The Board convened in executive session at 12:48 p.m. pursuant to Section 551.071 Texas Government Code to conduct a private consultation with its attorney to discuss pending or contemplated litigation or to seek and receive legal advice by the District's attorney.

RECONVENE IN OPEN SESSION

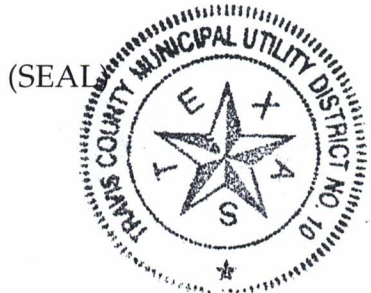
The Board reconvened in open session at 1:14 p.m. The Board took no action.

NEXT MEETING DATE AND LOCATION

After discussion, the Board agreed to hold the February 4, 2025, meeting at 1100 Watercliffe Drive, with the meeting accessible by a telephone conference line.

There being no further business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors



ATTACHMENTS TO THE MINUTES

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